

[Address of financial Institution, if not included in letterhead]

To Whom It May Concern:

Re: Confirmation of open account for [name and address of the account holder]

I confirm that *[name of the account holder]* has an open account with *[name of financial institution]*.
The identity of this individual has been verified by our institution.

If you have questions or require additional information, please contact me at *[telephone number of financial institution representative]*.

Sincerely,

[Signature of financial institution representative]

[Name and position title of the financial institution representative]